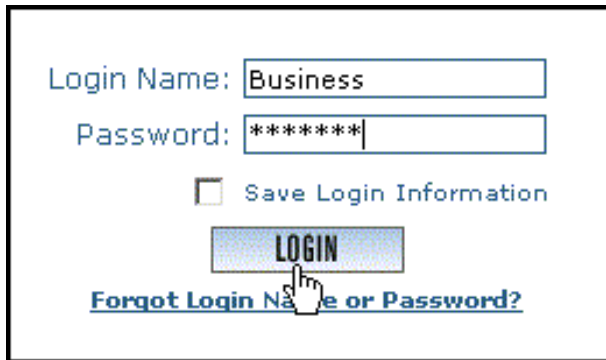


Adding Reflections

1. Go to <http://www.iwebfolio.com>. Enter your "Login Name" and "Password." Click on the "Login" button.



Login Name:

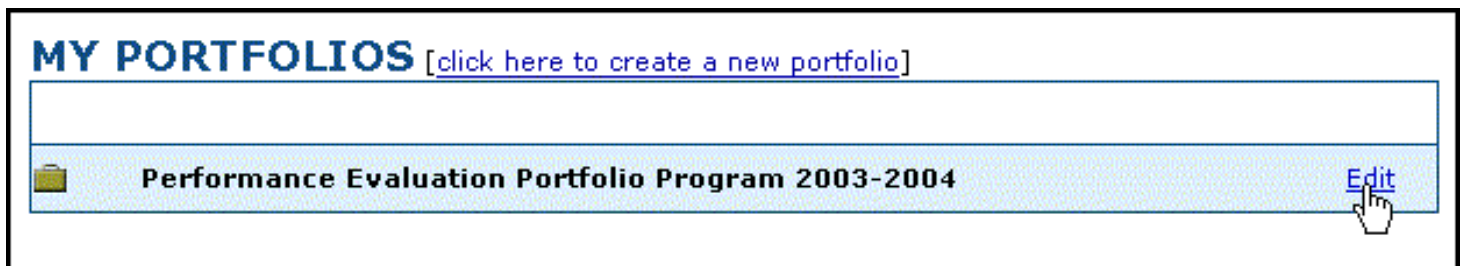
Password:

Save Login Information

LOGIN

[Forgot Login Name or Password?](#)

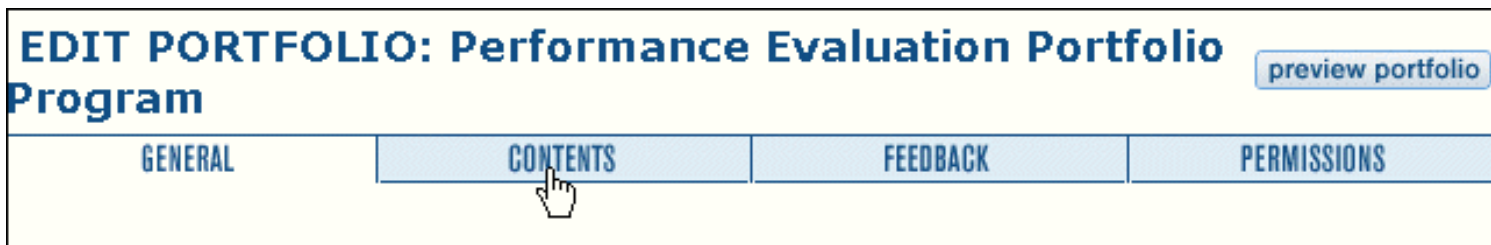
2. Click on the "Edit" hyperlink located adjacent to the portfolio for which you want to change permissions.



MY PORTFOLIOS [[click here to create a new portfolio](#)]

| | |
|--|----------------------|
|  Performance Evaluation Portfolio Program 2003-2004 | Edit |
|--|----------------------|

3. Click on the "Contents" tab.



EDIT PORTFOLIO: Performance Evaluation Portfolio Program [preview portfolio](#)

| | | | |
|---------|-----------------|----------|-------------|
| GENERAL | CONTENTS | FEEDBACK | PERMISSIONS |
|---------|-----------------|----------|-------------|

4. Click on the "Reflections" hyperlink corresponding to the item for which you want to add reflections.

Category: Course

Attach your PEPP assignment to the file corresponding to the semester, course, and instructor.

[Attachments](#) | [Reflections](#)

Course: BUSA1105 - Introduction to Business

This course is the first step in a well-planned learning agenda that prepares students to become contributing citizens capable of making astute personal economic decisions. Topics covered include economic environment, global competition, entrepreneurship, general and human resources management, marketing, accounting, finance, information systems, and challenges of business careers. In order to foster students' ability to think critically, this course emphasizes an integrated approach that provides opportunities for study of the synergy among various business functions.

The PEPP assignment for BUSA 1105 focuses on demonstrating effective written communication. The assignment, consisting of a written memo, is an effort to acquaint students with the environment of business through the development of a profile of a specific company or industry.

Major Core Competencies:

1.3 Demonstrate effective written communication

4.1 Organize & analyze information and make decisions: Theories and Concepts

4.2 Organize & analyze information and make decisions: Skill development and Practice

[View/Edit](#) | [Attachments](#) | [Reflections](#)

Course: BUSA3101 - Business Statistics

Application of statistical techniques to business problems. Includes descriptive statistics, business forecasting, statistical inference, and regression. Computer software used in this course.

5. Enter your reflection in the text box provided, and then click on the "Save" button.

Add Reflection

Date*: 05/22/2004

Reflection*: Enter your reflection here....

[spell check](#) [return to contents](#) [save](#)

6. To view your reflections, click on the "preview portfolio" button located in the top right corner of the window.



7. Your reflection will be displayed at the bottom of the selected portfolio item, as shown below.

BUSA1105 - Introduction to Business

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Last Modified: 05/22/04

| Reflections: | Date | Reflection |
|---------------------|-------------|--------------------------------|
| | 05/22/04 | Enter your reflection here.... |